

# RANGITOTO SCHOOL

## ANNUAL REPORT

### FOR THE YEAR ENDED 31 DECEMBER 2018

#### School Directory

**Ministry Number:** 1920  
**Principal:** Neil Morrow  
**School Address:** R D 2, Rangitoto, TE KUITI  
**School Postal Address:** R D 2, Rangitoto, TE KUITI , 3982  
**School Phone:** 07 878 8460  
**School Email:** office@rangi.school.nz

#### Members of the Board of Trustees

<b>Name</b>	<b>Position</b>	<b>How Position Gained</b>	<b>Term Expires/ Expired</b>
Haley Mita	Chair Person	Elected	Jun 2019
Gail Dobbin	Short term Principal	ex Officio	Jul 2018
Neil Morrow	Principal	ex Officio	
Sam Duder	Parent Rep	Elected	Jun 2019
Karen Oliver	Parent Rep	Co-opted	Jun 2019
Hayleigh Bird	Parent Rep	Elected	Jun 2019
John Leineweber	Parent Rep	Elected	Jun 2019
Alison Ferris	Staff Rep	Elected	Jun 2019

**Accountant / Service Provider:** Education Services Ltd

# RANGITOTO SCHOOL

Annual Report - For the year ended 31 December 2018

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# Rangitoto School

## Statement of Responsibility

For the year ended 31 December 2018

The Board of Trustees accepts responsibility for the preparation of the annual financial statements and the judgements used in these financial statements.

The management (including the principal and others as directed by the Board) accepts responsibility for establishing and maintaining a system of internal controls designed to provide reasonable assurance as to the integrity and reliability of the school's financial reporting.

It is the opinion of the Board and management that the annual financial statements for the financial year ended 31 December 2018 fairly reflects the financial position and operations of the school.

The School's 2018 financial statements are authorised for issue by the Board.

HALEY MITA

Full Name of Board Chairperson



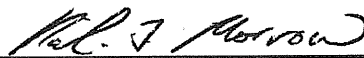
Signature of Board Chairperson

27/05/19

Date:

Neil Jason Morrow

Full Name of Principal



Signature of Principal

27/05/19

Date:

**Rangitoto School**  
**Statement of Comprehensive Revenue and Expense**  
For the year ended 31 December 2018

	Notes	2018 Actual \$	2018 Budget (Unaudited) \$	2017 Actual \$
<b>Revenue</b>				
Government Grants	2	467,496	496,804	504,584
Locally Raised Funds	3	22,755	15,275	31,789
Interest Earned		1,590	700	1,128
Gain on Sale of Property, Plant and Equipment		249	-	-
		<hr/>	<hr/>	<hr/>
		492,090	512,779	537,501
<b>Expenses</b>				
Locally Raised Funds	3	2,576	1,975	17,967
Learning Resources	4	243,592	327,894	319,887
Administration	5	51,262	42,607	45,899
Finance Costs		626	715	714
Property	6	125,759	120,762	130,348
Depreciation	7	18,732	19,401	19,401
		<hr/>	<hr/>	<hr/>
		442,547	513,354	534,216
<b>Net Surplus / (Deficit)</b>		49,543	(575)	3,285
Other Comprehensive Revenue and Expenses		-	-	-
<b>Total Comprehensive Revenue and Expense for the Year</b>		<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>
		49,543	(575)	3,285

The above Statement of Comprehensive Revenue and Expense should be read in conjunction with the accompanying notes.



**Rangitoto School**  
**Statement of Changes in Net Assets/Equity**  
For the year ended 31 December 2018

	Actual 2018 \$	Budget (Unaudited) 2018 \$	Actual 2017 \$
<b>Balance at 1 January</b>	<u>207,886</u>	<u>170,080</u>	<u>202,441</u>
Total comprehensive revenue and expense for the year	49,543	(575)	3,285
Capital Contributions from the Ministry of Education Contribution - Furniture and Equipment Grant	-	-	2,160
<b>Equity at 31 December</b>	<u>257,429</u>	<u>169,505</u>	<u>207,886</u>
Retained Earnings	257,429	169,505	207,886
<b>Equity at 31 December</b>	<u>257,429</u>	<u>169,505</u>	<u>207,886</u>

The above Statement of Changes in Net Assets/Equity should be read in conjunction with the accompanying notes.



# Rangitoto School Statement of Financial Position

As at 31 December 2018

	Notes	2018 Actual \$	2018 Budget (Unaudited) \$	2017 Actual \$
<b>Current Assets</b>				
Cash and Cash Equivalents	8	143,420	49,920	81,529
Accounts Receivable	9	33,399	24,632	28,053
GST Receivable		1,230	1,820	969
Prepayments		1,922	4,466	2,014
Inventories	10	447	-	82
Transport Network	17	5,799	13,484	8,406
		<u>186,217</u>	<u>94,322</u>	<u>121,053</u>
<b>Current Liabilities</b>				
Accounts Payable	12	26,163	31,602	27,710
Revenue Received in Advance	13	165	-	149
Provision for Cyclical Maintenance	14	16,000	-	15,750
Finance Lease Liability - Current Portion	15	2,070	1,657	1,874
Funds held for Capital Works Projects	16	10,896	-	-
		<u>55,294</u>	<u>33,259</u>	<u>45,483</u>
<b>Working Capital Surplus/(Deficit)</b>		<b>130,923</b>	<b>61,063</b>	<b>75,570</b>
<b>Non-current Assets</b>				
Property, Plant and Equipment	11	129,410	117,855	135,700
		<u>129,410</u>	<u>117,855</u>	<u>135,700</u>
<b>Non-current Liabilities</b>				
Provision for Cyclical Maintenance	14	-	7,628	-
Finance Lease Liability	15	2,904	1,785	3,384
		<u>2,904</u>	<u>9,413</u>	<u>3,384</u>
<b>Net Assets</b>		<u><u>257,429</u></u>	<u><u>169,505</u></u>	<u><u>207,886</u></u>
<b>Equity</b>		<u><u>257,429</u></u>	<u><u>169,505</u></u>	<u><u>207,886</u></u>

The above Statement of Financial Position should be read in conjunction with the accompanying notes.



**Rangitoto School**  
**Statement of Cash Flows**  
For the year ended 31 December 2018

		2018	2018	2017
	Note	Actual	Budget	Actual
		\$	(Unaudited)	\$
		\$	\$	\$
<b>Cash flows from Operating Activities</b>				
Government Grants		115,070	95,714	117,401
Locally Raised Funds		35,771	15,275	24,043
Goods and Services Tax (net)		(261)	-	851
Payments to Employees		(27,319)	(26,371)	(52,852)
Payments to Suppliers		(64,164)	(89,264)	(68,817)
Cyclical Maintenance Payments in the year		-	(18,000)	-
Interest Paid		(626)	(715)	(714)
Interest Received		1,586	700	1,130
Net cash from / (to) the Operating Activities		60,057	(22,661)	21,042
<b>Cash flows from Investing Activities</b>				
Purchase of PPE (and Intangibles)		(7,642)	(200)	(15,014)
Net cash from / (to) the Investing Activities		(7,642)	(200)	(15,014)
<b>Cash flows from Financing Activities</b>				
Furniture and Equipment Grant		-	-	2,160
Finance Lease Payments		(1,420)	(2,273)	(1,713)
Funds Held for Capital Works Projects		10,896	-	-
Net cash from Financing Activities		9,476	(2,273)	447
<b>Net increase/(decrease) in cash and cash equivalents</b>		<b>61,891</b>	<b>(25,134)</b>	<b>6,475</b>
Cash and cash equivalents at the beginning of the year	8	81,529	75,054	75,054
<b>Cash and cash equivalents at the end of the year</b>	<b>8</b>	<b>143,420</b>	<b>49,920</b>	<b>81,529</b>

The statement of cash flows records only those cash flows directly within the control of the School. This means centrally funded teachers' salaries and the use of land and buildings grant and expense have been excluded.

The above Cash Flow Statement should be read in conjunction with the accompanying notes.



# Rangitoto School

## Notes to the Financial Statements

### For the year ended 31 December 2018

#### 1. Statement of Accounting Policies

##### a) Reporting Entity

Rangitoto School (the School) is a Crown entity as specified in the Crown Entities Act 2004 and a school as described in the Education Act 1989. The Board of Trustees (the Board) is of the view that the School is a public benefit entity for financial reporting purposes.

##### b) Basis of Preparation

###### *Reporting Period*

The financial reports have been prepared for the period 1 January 2018 to 31 December 2018 and in accordance with the requirements of the Public Finance Act 1989.

###### *Basis of Preparation*

The financial statements have been prepared on a going concern basis, and the accounting policies have been consistently applied throughout the period.

###### *Financial Reporting Standards Applied*

The Education Act 1989 requires the School, as a Crown entity, to prepare financial statements in accordance with generally accepted accounting practice. The financial statements have been prepared in accordance with generally accepted accounting practice in New Zealand, applying Public Sector Public Benefit Entity (PBE) Standards Reduced Disclosure Regime as appropriate to public benefit entities that qualify for Tier 2 reporting. The school is considered a Public Benefit Entity as it meets the criteria specified as "having a primary objective to provide goods and/or services for community or social benefit and where any equity has been provided with a view to supporting that primary objective rather than for financial return to equity holders".

###### *PBE Accounting Standards Reduced Disclosure Regime*

The School qualifies for Tier 2 as the school is not publicly accountable and is not considered large as it falls below the expenditure threshold of \$30 million per year. All relevant reduced disclosure concessions have been taken.

###### *Measurement Base*

The financial statements are prepared on the historical cost basis unless otherwise noted in a specific accounting policy.

###### *Presentation Currency*

These financial statements are presented in New Zealand dollars, rounded to the nearest dollar.

###### *Specific Accounting Policies*

The accounting policies used in the preparation of these financial statements are set out below.

###### *Critical Accounting Estimates And Assumptions*

The preparation of financial statements requires management to make judgements, estimates and assumptions that affect the application of accounting policies and the reported amounts of assets, liabilities, revenue and expenses. Actual results may differ from these estimates.

Estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised and in any future periods affected.





#### *Useful lives of property, plant and equipment*

The School reviews the estimated useful lives of property, plant and equipment at the end of each reporting date. The School believes that the estimated useful lives of the property, plant and equipment as disclosed in the Significant Accounting Policies are appropriate to the nature of the property, plant and equipment at reporting date. Property, plant and equipment is disclosed at note 11.

#### ***Critical Judgements in applying accounting policies***

Management has exercised the following critical judgements in applying accounting policies:

##### *Classification of leases*

The School reviews the details of lease agreements at the end of each reporting date. The School believes the classification of each lease as either operation or finance is appropriate and reflects the nature of the agreement in place. Finance leases are disclosed at note 15.

##### *Recognition of grants*

The School reviews the grants monies received at the end of each reporting period and whether any require a provision to carryforward amounts unspent. The School believes all grants received have been appropriately recognised as a liability if required. Government grants are disclosed at note 2.

#### **c) Revenue Recognition**

##### ***Government Grants***

The school receives funding from the Ministry of Education. The following are the main types of funding that the School receives;

Operational grants are recorded as revenue when the School has the rights to the funding, which is in the year that the funding is received.

Teachers salaries grants are recorded as revenue when the School has the rights to the funding in the salary period they relate to. The grants are not received in cash by the School and are paid directly to teachers by the Ministry of Education.

Use of land and buildings grants are recorded as revenue in the period the School uses the land and buildings. These are not received in cash by the School as they equate to the deemed expense for using the land and buildings which are owned by the Crown.

##### ***Other Grants***

Other grants are recorded as revenue when the School has the rights to the funding, unless there are unfulfilled conditions attached to the grant, in which case the amount relating to the unfulfilled conditions is recognised as a liability and released to revenue as the conditions are fulfilled.

##### ***Donations, Gifts and Bequests***

Donations, gifts and bequests are recorded as revenue when their receipt is formally acknowledged by the School.

##### ***Interest Revenue***

Interest Revenue earned on cash and cash equivalents and investments is recorded as revenue in the period it is earned.

#### **d) Use of Land and Buildings Expense**

The property from which the School operates is owned by the Crown and managed by the Ministry of Education on behalf of the Crown. The School's use of the land and buildings as occupant is based on a property occupancy document as gazetted by the Ministry. The expense is based on an assumed market rental yield on the value of land and buildings as used for rating purposes. This is a non-cash expense that is offset by a non-cash grant from the Ministry.



#### **e) Operating Lease Payments**

Payments made under operating leases are recognised in the Statement of Comprehensive Revenue and Expense on a straight line basis over the term of the lease.

#### **f) Finance Lease Payments**

Finance lease payments are apportioned between the finance charge and the reduction of the outstanding liability. The finance charge is allocated to each period during the lease term on an effective interest basis.

#### **g) Cash and Cash Equivalents**

Cash and cash equivalents include cash on hand, bank balances, deposits held at call with banks, and other short term highly liquid investments with original maturities of 90 days or less, and bank overdrafts. The carrying amount of cash and cash equivalents represent fair value.

#### **h) Accounts Receivable**

Accounts Receivable represents items that the School has issued invoices for or accrued for, but has not received payment for at year end. Receivables are initially recorded at fair value and subsequently recorded at the amount the School realistically expects to receive. A receivable is considered uncollectable where there is objective evidence the School will not be able to collect all amounts due. The amount that is uncollectable (the provision for uncollectibility) is the difference between the amount due and the present value of the amounts expected to be collected.

#### **i) Inventories**

Inventories are consumable items held for sale and comprise of stationery and school uniforms. They are stated at the lower of cost and net realisable value. Cost is determined on a first in, first out basis. Net realisable value is the estimated selling price in the ordinary course of activities less the estimated costs necessary to make the sale. Any write down from cost to net realisable value is recorded as an expense in the Statement of Comprehensive Revenue and Expense in the period of the write down.

#### **j) Investments**

Bank term deposits for periods exceeding 90 days are classified as investments and are initially measured at the amount invested. Interest is subsequently accrued and added to the investment balance. After initial recognition bank term deposits are measured at amortised cost using the effective interest method less impairment.

Investments that are shares are categorised as "available for sale" for accounting purposes in accordance with financial reporting standards. Share investments are recognised initially by the School at fair value plus transaction costs. At balance date the School has assessed whether there is any evidence that an investment is impaired. Any impairment, gains or losses are recognised in the Statement of Comprehensive Revenue and Expense.

After initial recognition any investments categorised as available for sale are measured at their fair value without any deduction for transaction costs the school may incur on sale or other disposal.

The School has met the requirements of Schedule 6 para 28 of the Education Act 1989 in relation to the acquisition of investment securities.

#### **k) Property, Plant and Equipment**

Land and buildings owned by the Crown are excluded from these financial statements. The Board's use of the land and buildings as 'occupant' is based on a property occupancy document.

Improvements to buildings owned by the Crown are recorded at cost, less accumulated depreciation and impairment losses.

Property, plant and equipment are recorded at cost or, in the case of donated assets, fair value at the date of receipt, less accumulated depreciation and impairment losses. Cost or fair value as the case may be, includes those costs that relate directly to bringing the asset to the location where it will be used and making sure it is in the appropriate condition for its intended use.

Property, plant and equipment acquired with individual values under \$500 are not capitalised, they are recognised as an expense in the Statement of Comprehensive Revenue and Expense.



Gains and losses on disposals (*i.e.* sold or given away) are determined by comparing the proceeds received with the carrying amounts (*i.e.* the book value). The gain or loss arising from the disposal of an item of property, plant and equipment is recognised in the Statement of Comprehensive Revenue and Expense.

#### **Leased Assets**

Leases where the School assumes substantially all the risks and rewards of ownership are classified as finance leases. The assets acquired by way of finance lease are measured at an amount equal to the lower of their fair value and the present value of the minimum lease payments at inception of the lease, less accumulated depreciation and impairment losses. Leased assets and corresponding liability are recognised in the Statement of Financial Position and leased assets are depreciated over the period the School is expected to benefit from their use or over the term of the lease.

#### **Depreciation**

Property, plant and equipment are depreciated over their estimated useful lives on a straight line basis. Depreciation of all assets is reported in the Statement of Comprehensive Revenue and Expense.

The estimated useful lives of the assets are:

Building Improvements	20-50 years
Furniture and Equipment	5-10 years
Information and Communication	5 years
Library Resources	8 years

Leased assets are depreciated over the life of the lease.

#### **l) Intangible Assets**

##### *Software costs*

Computer software acquired by the School are capitalised on the basis of the costs incurred to acquire and bring to use the specific software. Costs associated with subsequent maintenance or licensing of software are recognised as an expense in the Statement of Comprehensive Revenue and Expense when incurred.

Computer software licences with individual values under \$1,000 are not capitalised, they are recognised as an expense in the Statement of Comprehensive Revenue and Expense when incurred.

Computer software that the school receives from the Ministry of Education is normally acquired through a non-exchange transaction and is not of a material amount. Its fair value can be assessed at time of acquisition if no other methods lead to a fair value determination. Computer software purchased directly from suppliers at market rates are considered exchange transactions and the fair value is the amount paid for the software.

The carrying value of software is amortised on a straight line basis over its useful life. The useful life of software is estimated as three years. The amortisation charge for each period and any impairment loss is recorded in the Statement of Comprehensive Revenue and Expense.

#### **m) Impairment of property, plant, and equipment and intangible assets**

The school does not hold any cash generating assets. Assets are considered cash generating where their primary objective is to generate a commercial return.

##### *Non cash generating assets*

Property, plant, and equipment and intangible assets held at cost that have a finite useful life are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable service amount. The recoverable service amount is the higher of an asset's fair value less costs to sell and value in use.

Value in use is determined using an approach based on either a depreciated replacement cost approach, restoration cost approach, or a service units approach. The most appropriate approach used to measure value in use depends on the nature of the impairment and availability of information.

If an asset's carrying amount exceeds its recoverable service amount, the asset is regarded as impaired and the carrying amount is written down to the recoverable amount. The total impairment loss is recognised in the surplus or deficit.

The reversal of an impairment loss is recognised in the surplus or deficit.



#### **n) Accounts Payable**

Accounts Payable represents liabilities for goods and services provided to the School prior to the end of the financial year which are unpaid. Accounts Payable are recorded at the amount of cash required to settle those liabilities. The amounts are unsecured and are usually paid within 30 days of recognition.

#### **o) Employee Entitlements**

##### *Short-term employee entitlements*

Employee benefits that are due to be settled within 12 months after the end of the period in which the employee renders the related service are measured based on accrued entitlements at current rates of pay.

These include salaries and wages accrued up to balance date, annual leave earned to but not yet taken at balance date.

##### *Long-term employee entitlements*

Employee benefits that are due to be settled beyond 12 months after the end of the period in which the employee renders the related service, such as long service leave and retirement gratuities, have been calculated on an actuarial basis. The calculations are based on:

- likely future entitlements accruing to staff, based on years of service, years to entitlement, the likelihood that staff will reach the point of entitlement, and contractual entitlement information; and
- the present value of the estimated future cash flows.

#### **p) Revenue Received in Advance**

Revenue received in advance relates to fees received from students and grants received where there are unfulfilled obligations for the School to provide services in the future. The fees are recorded as revenue as the obligations are fulfilled and the fees earned.

The School holds sufficient funds to enable the refund of unearned fees in relation to international students, should the School be unable to provide the services to which they relate.

#### **q) Funds Held in Trust**

Funds are held in trust where they have been received by the School for a specified purpose, or are being held on behalf of a third party and these transactions are not recorded in the Statement of Revenue and Expense. The School holds sufficient funds to enable the funds to be used for their intended purpose at any time.

#### **r) Shared Funds**

Shared Funds are held on behalf of a cluster of participating schools as agreed with the Ministry of Education. The cluster of schools operate activities outside of school control. These amounts are not recorded in the Statement of Revenue and Expense. The School holds sufficient funds to enable the funds to be used for their intended purpose.

#### **s) Provision for Cyclical Maintenance**

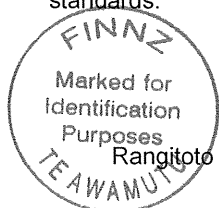
The property from which the School operates is owned by the Crown, and is vested in the Ministry. The Ministry has gazetted a property occupancy document that sets out the Board's property maintenance responsibilities. The Board is responsible for maintaining the land, buildings and other facilities on the School site in a state of good order and repair.

Cyclical maintenance, which involves painting the interior and exterior of the School, makes up the most significant part of the Board's responsibilities outside day-to-day maintenance. The provision for cyclical maintenance represents the obligation the Board has to the Ministry and is based on the Board's ten year property plan (10YPP).

#### **t) Financial Assets and Liabilities**

The School's financial assets comprise cash and cash equivalents, accounts receivable, and investments. All of these financial assets, except for investments that are shares, are categorised as "loans and receivables" for accounting purposes in accordance with financial reporting standards.

Investments that are shares are categorised as "available for sale" for accounting purposes in accordance with financial reporting standards.



The School's financial liabilities comprise accounts payable, borrowings, finance lease liability, and painting contract liability. All of these financial liabilities are categorised as "financial liabilities measured at amortised cost" for accounting purposes in accordance with financial reporting standards.

**u) Borrowings**

Borrowings are recognised at the amount borrowed. Borrowings are classified as current liabilities unless the School has an unconditional right to defer settlement of the liability for at least 12 months after the balance date.

**v) Goods and Services Tax (GST)**

The financial statements have been prepared on a GST exclusive basis, with the exception of accounts receivable and accounts payable which are stated as GST inclusive.

The net amount of GST paid to, or received from, the IRD, including the GST relating to investing and financing activities, is classified as a net operating cash flow in the statements of cash flows.

Commitments and contingencies are disclosed exclusive of GST.

**w) Budget Figures**

The budget figures are extracted from the School budget that was approved by the Board at the start of the year.

**x) Services received in-kind**

From time to time the School receives services in-kind, including the time of volunteers. The School has elected not to recognise services received in kind in the Statement of Comprehensive Revenue and Expense.



## 2. Government Grants

	2018 Actual \$	2018 Budget (Unaudited) \$	2017 Actual \$
Operational grants	84,160	81,239	104,158
Teachers' salaries grants	247,479	308,369	282,899
Use of Land and Buildings grants	102,647	92,721	101,225
Other MoE Grants	22,817	1,475	8,380
Transport grants	10,393	13,000	7,922
	<u>467,496</u>	<u>496,804</u>	<u>504,584</u>

## 3. Locally Raised Funds

Local funds raised within the School's community are made up of:

	2018 Actual \$	2018 Budget (Unaudited) \$	2017 Actual \$
<b>Revenue</b>			
Donations	2,015	3,000	1,468
Activities	1,643	675	5,501
Trading	668	-	1,427
Fundraising	12,789	8,600	17,993
School House	5,640	3,000	5,400
	<u>22,755</u>	<u>15,275</u>	<u>31,789</u>
<b>Expenses</b>			
Activities	798	675	7,342
Trading	122	-	1,403
Fundraising costs	1,224	100	376
School House	432	1,200	8,846
	<u>2,576</u>	<u>1,975</u>	<u>17,967</u>
<i>Surplus for the year Locally raised funds</i>	<u>20,179</u>	<u>13,300</u>	<u>13,822</u>

## 4. Learning Resources

	2018 Actual \$	2018 Budget (Unaudited) \$	2017 Actual \$
Curricular	3,868	4,975	2,903
Library resources	23	100	149
Employee benefits - salaries	235,659	315,769	311,499
Staff development	2,770	2,600	2,986
Extra Curricular Activities	1,272	4,450	2,350
	<u>243,592</u>	<u>327,894</u>	<u>319,887</u>



## 5. Administration

	2018	2018	2017
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Audit Fee	3,380	3,300	3,380
Board of Trustees Fees	4,592	3,850	4,153
Board of Trustees Expenses	13,950	5,105	1,227
Communication	954	1,476	1,380
Consumables	7,083	6,302	5,720
Operating Lease	303	143	1,213
Other	3,233	4,700	4,895
Employee Benefits - Salaries	9,803	9,671	14,593
Insurance	2,104	1,400	1,978
Service Providers, Contractors and Consultancy	5,860	6,660	7,360
	<u>51,262</u>	<u>42,607</u>	<u>45,899</u>

## 6. Property

	2018	2018	2017
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Caretaking and Cleaning Consumables	665	1,500	1,766
Cyclical Maintenance Expense	250	3,521	(2,836)
Grounds	4,938	5,920	3,012
Heat, Light and Water	5,063	5,500	6,308
Repairs and Maintenance	1,621	2,300	10,215
Use of Land and Buildings	102,647	92,721	101,225
Employee Benefits - Salaries	10,575	9,300	10,658
	<u>125,759</u>	<u>120,762</u>	<u>130,348</u>

The use of land and buildings figure represents 8% of the school's total property value. Property values are established as part of the nation-wide revaluation exercise that is conducted every 30 June for the Ministry of Education's year-end reporting purposes.

## 7. Depreciation

	2018	2018	2017
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Buildings	760	760	760
Building Improvements	5,325	5,503	5,503
Furniture and Equipment	5,916	6,158	6,158
Information and Communication Technology	4,095	4,979	4,979
Leased Assets	2,498	1,871	1,871
Library Resources	138	130	130
	<u>18,732</u>	<u>19,401</u>	<u>19,401</u>



## 8. Cash and Cash Equivalents

	2018	2018	2017
	Actual	Budget	Actual
	\$	(Unaudited)	\$
BNZ Peak Savings	63,959	(25,660)	26,974
BNZ Cheque	47,523	33,953	25,128
BNZ Rapid Save	16,509	40,602	18,425
BNZ 002	15,429	1,025	11,002
Cash equivalents for Cash Flow Statement	<u>143,420</u>	<u>49,920</u>	<u>81,529</u>

The carrying value of short-term deposits with maturity dates of 90 days or less approximates their fair value.

Of the \$143,420 Cash and Cash Equivalents, \$10,896 is held by the School on behalf of the Ministry of Education. These funds are required to be spent in 2019 on Crown owned school buildings under the School's Five Year Property Plan.

## 9. Accounts Receivable

	2018	2018	2017
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Receivables	287	6,088	13,287
Receivables from the Ministry of Education	19,694	-	-
Interest Receivable	4	2	-
Teacher Salaries Grant Receivable	13,414	18,542	14,766
	<u>33,399</u>	<u>24,632</u>	<u>28,053</u>
Receivables from Exchange Transactions	291	6,090	13,287
Receivables from Non-Exchange Transactions	33,108	18,542	14,766
	<u>33,399</u>	<u>24,632</u>	<u>28,053</u>

## 10. Inventories

	2018	2018	2017
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Juices/calciyum	-	-	53
Stationery	447	-	29
	<u>447</u>	<u>-</u>	<u>82</u>





## 11. Property, Plant and Equipment

	Opening Balance (NBV)	Additions	Disposals	Impairment	Depreciation	Total (NBV)
2018	\$	\$	\$	\$	\$	\$
Land	3,000	-	-	-	-	3,000
Buildings	27,879	-	-	-	(760)	27,119
Building Improvements	72,140	-	-	-	(5,325)	66,815
Furniture and Equipment	14,772	7,911	-	-	(5,916)	16,767
Information and Communication Tech	12,507	2,353	-	-	(4,095)	10,765
Leased Assets	4,776	2,299	(121)	-	(2,498)	4,456
Library Resources	626	-	-	-	(138)	488
<b>Balance at 31 December 2018</b>	<b>135,700</b>	<b>12,563</b>	<b>(121)</b>	<b>-</b>	<b>(18,732)</b>	<b>129,410</b>

	Cost or Valuation	Accumulated Depreciation	Net Book Value
2018	\$	\$	\$
Land	3,000	-	3,000
Buildings	38,000	(10,881)	27,119
Building Improvements	110,541	(43,726)	66,815
Furniture and Equipment	159,906	(143,139)	16,767
Information and Communication	39,360	(28,595)	10,765
Leased Assets	8,311	(3,855)	4,456
Library Resources	20,660	(20,172)	488
<b>Balance at 31 December 2018</b>	<b>379,778</b>	<b>(250,368)</b>	<b>129,410</b>

	Opening Balance (NBV)	Additions	Disposals	Impairment	Depreciation	Total (NBV)
2017	\$	\$	\$	\$	\$	\$
Land	3,000	-	-	-	-	3,000
Buildings	28,639	-	-	-	(760)	27,879
Building Improvements	77,643	-	-	-	(5,503)	72,140
Furniture and Equipment	18,323	2,608	-	-	(6,158)	14,772
Information and Communication Technology	5,225	12,261	-	-	(4,979)	12,507
Leased Assets	6,647	-	-	-	(1,871)	4,776
Library Resources	611	145	-	-	(130)	626
<b>Balance at 31 December 2017</b>	<b>140,088</b>	<b>15,014</b>	<b>-</b>	<b>-</b>	<b>(19,401)</b>	<b>135,700</b>

	Cost or Valuation	Accumulated Depreciation	Net Book Value
2017	\$	\$	\$
Land	3,000	-	3,000
Buildings	38,000	(10,121)	27,879
Building Improvements	110,541	(38,401)	72,140
Furniture and Equipment	155,086	(140,314)	14,772
Information and Communication	37,007	(24,500)	12,507
Leased Assets	8,019	(3,243)	4,776
Library Resources	20,660	(20,034)	626
<b>Balance at 31 December 2017</b>	<b>372,313</b>	<b>(236,613)</b>	<b>135,700</b>



**12. Accounts Payable**

	2018 Actual \$	2018 Budget (Unaudited) \$	2017 Actual \$
Operating creditors	6,329	8,541	9,171
Accruals	3,384	3,830	3,380
Capital accruals for PPE items	2,622	-	-
Employee Entitlements - salaries	13,414	18,542	14,766
Employee Entitlements - leave accrual	414	689	393
	<u>26,163</u>	<u>31,602</u>	<u>27,710</u>
Payables for Exchange Transactions	26,163	31,602	27,710
Payables for Non-exchange Transactions - Taxes Payable (PAYE and Rates)	-	-	-
Payables for Non-exchange Transactions - Other	-	-	-
	<u>26,163</u>	<u>31,602</u>	<u>27,710</u>

The carrying value of payables approximates their fair value.

**13. Revenue Received in Advance**

	2018 Actual \$	2018 Budget (Unaudited) \$	2017 Actual \$
Income In Advance	-	-	104
Other	165	-	45
	<u>165</u>	<u>-</u>	<u>149</u>

**14. Provision for Cyclical Maintenance**

	2018 Actual \$	2018 Budget (Unaudited) \$	2017 Actual \$
Provision at the Start of the Year	15,750	4,107	18,586
Increase/(decrease) to the Provision During the Year	250	3,521	(2,836)
Provision at the End of the Year	<u>16,000</u>	<u>7,628</u>	<u>15,750</u>
Cyclical Maintenance - Current	16,000	-	15,750
Cyclical Maintenance - Term	-	7,628	-
	<u>16,000</u>	<u>7,628</u>	<u>15,750</u>

**15. Finance Lease Liability**

The School has entered into a number of finance lease agreements for computers and other ICT equipment. Minimum lease payments payable:

	2018 Actual \$	2018 Budget (Unaudited) \$	2017 Actual \$
No Later than One Year	2,355	1,657	2,318
Later than One Year and no Later than Five Years	3,037	1,785	3,802
	<u>5,392</u>	<u>3,442</u>	<u>6,120</u>



## 16. Funds Held (Owed) for Capital Works Projects

During the year the School received and applied funding from the Ministry of Education for the following capital works projects:

	2018	Opening Balances \$	Receipts from MoE \$	Payments \$	BOT Contribution/ (Write-off to R&M)	Closing Balances \$
Blk A Main Switchboard & Lighting	<i>in progress</i>	-	13,500	12,148	-	1,352
Bore Water Supply	<i>in progress</i>	-	14,776	5,232	-	9,544
<b>Totals</b>		-	<b>28,276</b>	<b>17,380</b>	-	<b>10,896</b>

### Represented by:

Funds Held on Behalf of the Ministry of Education	10,896
Funds Due from the Ministry of Education	-
<b>Totals</b>	<b>10,896</b>

	2017	Opening Balances \$	Receipts from MoE \$	Payments \$	BOT Contribution/ (Write-off to R&M)	Closing Balances \$
Power Fault	<i>completed</i>	-	7,832	7,832	-	-
<b>Totals</b>		-	<b>7,832</b>	<b>7,832</b>	-	-

## 17. Related Party Transactions

The School is a controlled entity of the Crown, and the Crown provides the major source of revenue to the school. The school enters into transactions with other entities also controlled by the Crown, such as government departments, state-owned enterprises and other Crown entities. Transactions with these entities are not disclosed as they occur on terms and conditions no more or less favourable than those that it is reasonable to expect the school would have adopted if dealing with that entity at arm's length.

Related party disclosures have not been made for transactions with related parties that are within a normal supplier or client/recipient relationship on terms and condition no more or less favourable than those that it is reasonable to expect the school would have adopted in dealing with the party at arm's length in the same circumstances. Further, transactions with other government agencies (for example, Government departments and Crown entities) are not disclosed as related party transactions when they are consistent with the normal operating arrangements between government agencies and undertaken on the normal terms and conditions for such transactions.

The principal rented the school house on normal terms and conditions.



## 18. Remuneration

### Key management personnel compensation

Key management personnel of the School include all trustees of the Board, Principal, Deputy Principals and Heads of Departments.

	2018 Actual \$	2017 Actual \$
<i>Board Members</i>		
Remuneration	4,592	4,153
Full-time equivalent members	0.29	0.23
<i>Leadership Team</i>		
Remuneration	100,834	103,470
Full-time equivalent members	0.96	1.00
Total key management personnel remuneration	105,426	107,623
Total full-time equivalent personnel	1.25	1.23

The full time equivalent for Board members has been determined based on attendance at Board meetings, Committee meetings and for other obligations of the Board, such as stand downs and suspensions, plus the estimated time for Board members to prepare for meetings.

### Principal

The total value of remuneration paid or payable to the Principal was in the following bands:

	2018 Actual \$000	2017 Actual \$000
<i>Salaries and Other Short-term Employee Benefits:</i>		
<i>Principal A</i>		
Salary and Other Payments	40 - 50	100-110
Benefits and Other Emoluments	1 - 2	2 - 3
Termination Benefits	-	-
<i>Principal B</i>		
Salary and Other Payments	50-60	0 - 10
Benefits and Other Emoluments	1 - 2	0 - 1
Termination Benefits	-	-

### Other Employees

The number of other employees with remuneration greater than \$100,000 was in the following bands:

Remuneration \$000	2018 FTE Number	2017 FTE Number
100 - 110	-	-
	0.00	0.00

The disclosure for 'Other Employees' does not include remuneration of the Principal.

## 19. Compensation and Other Benefits Upon Leaving

The total value of compensation or other benefits paid or payable to persons who ceased to be trustees, committee member, or employees during the financial year in relation to that cessation and number of persons to whom all or part of that total was payable was as follows:

	2018 Actual	2017 Actual
Total	-	-
Number of People	-	-



## 20. Contingencies

There are no contingent liabilities (except as noted below) and no contingent assets as at 31 December 2018 (Contingent liabilities and assets at 31 December 2017: nil).

### Holidays Act Compliance – schools payroll

The Ministry of Education performs payroll processing and payments on behalf of school boards of trustees, through payroll service provider Education Payroll Limited.

The Ministry has commenced a review of the schools sector payroll to ensure compliance with the Holidays Act 2003. The initial phase of this review has identified areas of non-compliance, however the potential impact on any specific school or individual and any associated historical liability will not be known until further detailed analysis has been completed.

To the extent that any obligation cannot reasonably be quantified at 31 December 2018, a contingent liability for the school may exist.

## 21. Commitments

### (a) Capital Commitments

There are no capital commitments as at 31 December 2018 (Capital commitments at 31 December 2017: nil).

### (b) Operating Commitments

As at 31 December 2018 the Board has entered into the following contracts:

(a) operating lease of laptops;

	2018 Actual \$	2017 Actual \$
No later than One Year	-	143
Later than One Year and No Later than Five Years	-	-
Later than Five Years	-	-
	<u>-</u>	<u>143</u>

## 22. Managing Capital

The School's capital is its equity and comprises capital contributions from the Ministry of Education for property, plant and equipment and accumulated surpluses and deficits. The School does not actively manage capital but attempts to ensure that income exceeds spending in most years. Although deficits can arise as planned in particular years, they are offset by planned surpluses in previous years or ensuing years.



### 23. Financial Instruments

The carrying amount of financial assets and liabilities in each of the financial instrument categories are as follows:

#### Loans and receivables

	2018 Actual \$	2018 Budget (Unaudited) \$	2017 Actual \$
Cash and Cash Equivalents	143,420	49,920	81,529
Receivables	33,399	24,632	28,053
Investments - Term Deposits	-	-	-
Total Loans and Receivables	<u>176,819</u>	<u>74,552</u>	<u>109,582</u>

#### Financial liabilities measured at amortised cost

Payables	26,163	31,602	27,710
Borrowings - Loans	-	-	-
Finance Leases	4,974	3,442	5,258
Painting Contract Liability	-	-	-
Total Financial Liabilities Measured at Amortised Cost	<u>31,137</u>	<u>35,044</u>	<u>32,968</u>

### 24. Events After Balance Date

There were no significant events after the balance date that impact these financial statements.

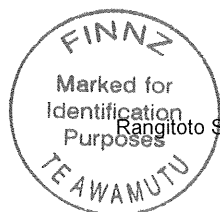
### 25. Comparatives

There have been a number of prior period comparatives which have been reclassified to make disclosure consistent with the current year.

### 26. Transport Network

Rangitoto School is a member of the Te Kuiti School Transport Network along with a number of other school in the Te Kuiti area. The schools share of the Te Kuiti Transport network is as follows:

Opening balance	8,406
School share of net surplus	
School Payout	-13,000
Closing Balance	<u>-4,594</u>



# Analysis of Variance Reporting

School Name:	Rangitoto School	School Number:	1920
<b>Strategic Aim:</b>	Māori students are engaged in their learning and are achieving educational success, with pride in their unique identity, language and culture as Māori.		
<b>Annual Aim:</b>	<p><b>Numeracy and Literacy:</b> All students are successfully able to access the NZ Curriculum as evidenced by achievement in relation to the NZC achievement objectives.</p> <p><b>Maori Student Achievement:</b> Continue to focus on the principles of Ka Hikitia in providing opportunities for engagement and success of all Māori students.</p>		
<b>Target:</b>	To accelerate the learning of all children, and particularly Māori boys, who are below or well-below in reading, writing and mathematics in relation to the New Zealand Curriculum		
<b>Baseline Data:</b>	<p>Reading 76% At or Above (Maori 87% At or Above)</p> <p>Writing 78% At or Above (Maori 93% At or Above)</p> <p>Maths 76% At or Above (Maori 80% At or Above)</p>		

<b>Actions</b> <i>What did we do?</i>	<b>Outcomes</b> <i>What happened?</i>	<b>Reasons for the variance</b> <i>Why did it happen?</i>	<b>Evaluation</b> <i>Where to next?</i>
<p>One on one / small group modelling            Language experience - develop student engagement            Student ownership            Develop skills by revisiting over time            Peer support            MOE "Reading Together" programme            Focus on basic facts, place value and identified gaps            Maths buddy online mathematics programme</p>	<p>90.5% (19/21) of students are at or above in mathematics            87.5% (7/8) of Maori students are at or above in mathematics            47.6% of students are at or above expectation in writing            Maori Student achievement- 37.5% (3/8) of Maori students are achieving at or above the expected level in writing            76.2 % of students are at or above expectation in reading            Maori Student achievement – 75% (6/8) of Māori students are achieving at or above the expected curriculum level in reading            Based on PAT assessment, there has been accelerated progress for 7 students in mathematics. Apart from one of these students, each of these students has moved either into 'at' or 'above' curriculum expectation for their year levels. While 1 student has moved from 'well below' the expected level to 'just below'.</p>	<p>Individual target students (below and well below) identified at the start of 2018 but were not monitored throughout the course of the year in order to ascertain whether or not all students below and well below (target students) had achieved accelerated learning to meet the charter target.            Excluding one, all target students in the junior cohort left before the end of the year.            The writing data was produced by an eAsTTle standardised test using an explain prompt (explanation text type). The reason for the disparity between the previous year's data may be because previous years' focus on fiction text types, which is often the predominant text at lower primary. This focus on fiction text types can mean students have not been adequately exposed to writing nonfiction text types, which use divergent language and structural features. Moreover, marking of writing assessments without adequate moderation are more open to subjectivity than other curriculum areas. Interestingly, this achievement is in line with findings from the National Monitoring Study of Education on writing in 2012, which found only 65% of year 4s are expected level in writing while only 35% were at expected level in Year 8.</p>	<ul style="list-style-type: none"> <li>Identify target students at the beginning of the year (well below and below)</li> <li>Monitor their individual progress through the course of the year</li> <li>Next year there will be an increased focus on individual students having specific goals in reading, writing and mathematics</li> <li>The focus on basic facts and place value has largely improved procedural fluency. However, rote learning these facts has meant students have need for conceptual understanding to be promoted alongside this fluency.</li> <li>Students difficulty problem solving in mathematics has highlighted the need to introduce the bar model</li> <li>A further area of need is coverage of non-fiction and fiction text types so that the students can understand the language and structural requirements of specific texts</li> <li>Use of a blended approach in reading instruction (whole language and phonic) and an increased focus on reading comprehension strategies</li> </ul>



### Planning for next year.

- Set individual students' goals in reading, writing and mathematics
- Identify target students beginning of year and monitor progress throughout
- Increased focus on AFL practices
- Increased use of manipulatives in mathematics
- Increased focus on grammar and use of best practice in writing

Disclaimer: The targets, actions, and baseline data in this analysis of variance were conceived prior to starting my tenor at Rangitoto School.

# **Rangitoto School**

## **KiwiSport Funding for the year ended 31 December 2018**

Kiwisport is a Government funding initiative to support student's participation in organised sport.  
The school received total Kiwisport funding of \$374.23 excl gst.  
The whole school benefited from participation in organised sport.

## **INDEPENDENT AUDITOR'S REPORT**

### **TO THE READERS OF RANGITOTO SCHOOL'S FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2018**

The Auditor-General is the auditor of Rangitoto School (the School). The Auditor-General has appointed me, Jonathan Hurst, using the staff and resources of Finnz Limited, to carry out the audit of the financial statements of the School on his behalf.

#### **Opinion**

We have audited the financial statements of the School on pages 2 to 20 that comprise the statement of financial position as at 31 December 2018, the statement of comprehensive revenue & expense, statement of changes in net assets/equity, and statement of cashflows for the year ended on that date, and the notes to the financial statements that include accounting policies and other explanatory information.

In our opinion the financial statements of the School:

- present fairly, in all material respects:
  - its financial position as at 31 December 2018; and
  - financial performance and cashflows for the year then ended; and
  -
- comply with generally accepted accounting practice in New Zealand in accordance with Public Sector - Public Benefit Entity (PBE) Standards, Reduced Disclosure Regime.

Our audit was completed on 29<sup>th</sup> May 2019. This is the date at which our opinion is expressed.

The basis for our opinion is explained below. In addition, we outline the responsibilities of the Board of Trustees and our responsibilities relating to the financial statements, we comment on other information, and we explain our independence.

#### **Basis for our opinion**

We carried out our audit in accordance with the Auditor-General's Auditing Standards, which incorporate the Professional and Ethical Standards and the International Standards on Auditing (New Zealand) issued by the New Zealand Auditing and Assurance Standards Board. Our responsibilities under those standards are further described in the Responsibilities of the auditor section of our report.

We have fulfilled our responsibilities in accordance with the Auditor-General's Auditing Standards.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

#### **Responsibilities of the Board of Trustees for the financial statements**

The Board of Trustees is responsible on behalf of the School for preparing financial statements that are fairly presented and that comply with generally accepted accounting practice in New Zealand. The Board of Trustees is responsible for such internal control as it determines is necessary to enable it to prepare financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Board of Trustees is responsible on behalf of the School for assessing the School's ability to continue as a going concern. The Board of Trustees is also responsible for disclosing, as applicable, matters related to going concern and using the going concern basis of accounting, unless there is an intention to close or merge the School, or there is no realistic alternative but to do so.

The Board of Trustees' responsibilities arise from the Education Act 1989.

## Responsibilities of the auditor for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements, as a whole, are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion.

Reasonable assurance is a high level of assurance, but is not a guarantee that an audit carried out in accordance with the Auditor-General's Auditing Standards will always detect a material misstatement when it exists. Misstatements are differences or omissions of amounts or disclosures, and can arise from fraud or error. Misstatements are considered material if, individually or in the aggregate, they could reasonably be expected to influence the decisions of readers taken on the basis of these financial statements.

For the budget information reported in the financial statements, our procedures were limited to checking that the information agreed to the School's approved budget.

We did not evaluate the security and controls over the electronic publication of the financial statements.

As part of an audit in accordance with the Auditor-General's Auditing Standards, we exercise professional judgement and maintain professional scepticism throughout the audit. Also:

- We identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- We obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control.
- We evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the Board of Trustees.
- We conclude on the appropriateness of the use of the going concern basis of accounting by the Board of Trustees and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the School's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the School to cease to continue as a going concern.
- We evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- We assess the risk of material misstatement arising from the Novopay payroll system, which may still contain errors. As a result, we carried out procedures to minimise the risk of material errors arising from the system that, in our judgement, would likely influence readers' overall understanding of the financial statements.

We communicate with the Board of Trustees regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Our responsibilities arise from the Public Audit Act 2001.

## Other information

The Board of Trustees is responsible for the other information. The other information comprises the Analysis of Variance Report, Kiwisport Note, and Trustee list, but does not include the financial statements, and our auditor's report thereon.

Our opinion on the financial statements does not cover the other information and we do not express any form of audit opinion or assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information. In doing so, we consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit, or otherwise appears to be materially misstated. If, based on our work, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

## Independence

We are independent of the School in accordance with the independence requirements of the Auditor-General's Auditing Standards, which incorporate the independence requirements of Professional and Ethical Standard 1 (Revised): *Code of Ethics for Assurance Practitioners* issued by the New Zealand Auditing and Assurance Standards Board.

Other than the audit, we have no relationship with or interests in the School.



Jonathan Hurst  
Finnz Limited  
On behalf of the Auditor-General  
Te Awamutu, New Zealand